

**SOUTH DAKOTA BUILDING AUTHORITY**

**MINUTES OF THE SPECIAL MEETING**

**JUNE 18, 2014**

Pursuant to due notice, the South Dakota Building Authority met on Wednesday, June 18, 2014 at 10:22 A.M., CDT via telephone. Doug Hajek, Vice Chairman, instructed the Executive Secretary to call the roll.

Present: Mr. Jim Breckenridge  
Mr. Doug Hajek  
Mr. Dennis Neugebauer  
Mr. James Roby  
Mr. Steve Zellmer

Absent: Mr. D. J. Mertens  
Mr. Tom Graham

Other staff and representatives of the Authority present were:

Mr. Donald Templeton, Executive Secretary  
Mr. Todd Meierhenry, Meierhenry Sargent, LLP  
Mr. Dustin Christopherson, South Dakota Health and Educational  
Facilities Authority  
Mr. Mick Jost, South Dakota Health and Educational  
Facilities Authority

A quorum was declared by the Vice Chairman and the meeting was called to order.

Mr. Don Templeton advised the Authority members that the notice of the meeting had been posted at the entrance of the office of the South Dakota Building Authority on June 12, 2014. A copy of that notice is attached hereto and is an integral part of the minutes (*see Attachment #1*).

The Chairman asked for consideration of the minutes for the April 14, 2014 meeting. Mr. Dennis Neugebauer moved to approve the minutes of the meeting as presented, seconded by Mr. Jim Breckenridge. All members present voted aye, nays: none; abstain: none. Motion carried.

## **Fiscal Year 2015 Operating Budget**

The Vice Chairman stated the next order of business would be to consider the fiscal year 2015 operating budget for the South Dakota Building Authority on file at the South Dakota Building Authority office. Mr. Templeton reviewed the salaries and allocations of these to the South Dakota Building Authority. Mr. Don Templeton presented a proposed budget to the Directors and there was discussion about the various individual budget items.

After further discussion, it was moved by Mr. Steve Zellmer to approve the fiscal year 2015 operating budget, seconded by Mr. Jim Breckenridge and upon roll call the ayes were: Breckenridge, Hajek, Neugebauer, Roby, Zellmer, nays: none; abstain: none.

## **Contracts**

Mr. Templeton reviewed the Municipal Advisor Contract on file with the South Dakota Building Authority. Mr. Todd Meierhenry explained to the board that this is needed as part of new bonding laws. Mr. James Roby moved to approve seconded by Mr. Jim Breckenridge and upon roll call the ayes were: Breckenridge, Hajek, Neugebauer, Roby, Zellmer, nays: none; abstain: none.

Mr. Templeton reviewed the South Dakota Health and Educational Facilities Authority contract with the South Dakota Building Authority on file with the South Dakota Building Authority for fiscal year 2015 at a monthly rate of \$13,580.88 for personal services, office space and utilities. Mr. Jim Breckenridge moved to approve the contract seconded by Mr. Dennis Neugebauer and upon roll call the ayes were: Breckenridge, Hajek, Neugebauer, Roby, Zellmer, nays: none; abstain: none.

## **Adjournment**

The Vice Chairman stated that there being no further business at this meeting, the meeting would be adjourned at 10:38 A.M. CDT.

**South Dakota Building Authority**

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Date: June 9, 2014

To: Members of the South Dakota Building Authority

From: Don A. Templeton, Executive Secretary

Re: Notice of Special Meeting

You are hereby notified that the Chairman has set Wednesday, June 18, 2014 as the date for the Special Meeting of the South Dakota Building Authority to be held via telephone conference immediately following the 10:00 a.m. (CDT) 9:00 a.m. (MDT) Educational Enhancement Funding Corporation meeting.

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**You may participate in the meeting by dialing 1-877-336-1828 and enter your Participant Access Code, which is 4677196 followed by the # key.**

The following members have indicated they will be available for the meeting:

Tom Graham  
Jim Breckenridge

Doug Hajek  
James Roby

Dennis Neugebauer  
Steve Zellmer

An agenda is enclosed and information on the agenda items will be sent via email or Federal Express if a hardcopy is requested.

Cc: Todd Meierhenry, Meierhenry Sargent LLP